

REGISTRATION FEE REFUND POLICY

AYSO REGION 381 – PEARL CITY

REVISED 5/15/2017

STANDARD POLICIES AND PROCEDURES ADDENDUM B – 1.0

Withdrawing a Player from the Fall Program (All Age Groups):

- Withdrawals requested *on or before July 31st*, will be refunded the registration fee paid less a \$20 processing fee for each child withdrawn.
- *No refunds for requests received after July 31st.*
- An email must be sent to the Region Registrar at pcaysoregistrar@gmail.com to request a withdrawal. State player's name and age group.

Withdrawing a Player from the Spring Program (5U – 12U Age Groups):

- Withdrawals requested *on or before November 30th* will be refunded the registration fee paid less a \$20 processing fee per child withdrawn.
- *No refunds for requests received after November 30th.*
- An email must be sent to the Region Registrar at pcaysoregistrar@gmail.com to request a withdrawal. State player's name and age group.

Withdrawing a Player from the Spring Program (14U – 19U Age Groups):

- Withdrawals requested *on or before January 31st* will be refunded the registration fee paid less a \$20 processing fee per child withdrawn.
- *No refunds for requests received after January 31st.*
- An email must be sent to the Region Registrar at pcaysoregistrar@gmail.com to request a withdrawal. State player's name and age group.

To request a refund:

- Parent/legal guardian MUST email the Region Registrar directly at pcaysoregistrar@gmail.com by the date specified above for the respective season. State the Player's name and division in the email.
- Requests for withdrawal/refund by any other forms of communication (voice mail, text, email to the Coach, etc.) will NOT be accepted.